

Exhibitor Hospitality Menu

Spectra Food Services & Hospitality is the exclusive provider of food and beverages at the Duke Energy Convention Center. *Exhibitors are prohibited from bringing outside food and beverages into the facility. This rule will be strictly enforced.*

To place an order, please email the completed order form to steven_hennigan@comcastspectacor.com or fax your order to (513) 419-7275

Beverage Services

Freshly Brewed Starbucks Premium Coffees	\$45.00/Gal
Starbucks Tazo Teas	\$45.00/Gal
<i>*Coffee Service includes cups, creamers, sugar, artificial sweeteners, stir sticks and napkins (3GAL minimum)</i>	
Assorted 12 oz. Canned Pepsi Soft Drinks	\$66.00/cs.
Assorted 20 oz. Bottled Pepsi Soft Drinks	\$84.00/cs.
Bottled 20oz Aquafina Spring Waters	\$84.00/cs.
Assorted Bottled Fruit Juices	\$84.00/cs.
Fresh Brewed Ice Tea	\$30.00/Gal.
Lemonade	\$30.00/Gal.

Bakery Fresh Items

Assorted Danish and Pastries	\$34.00/Dz.
Assorted Muffins	\$34.00/Dz.
Assorted Bagels w/Cream Cheese	\$34.00/Dz.
Fresh Baked Cookies	\$32.00/Dz.
Fresh Baked Brownies	\$32.00/Dz.
Assorted Granola Bars	\$33.00 Dz
Candy Bars	\$30.00/Dz.

From The Kitchen

Domestic Cheese Display with Baguettes and Crackers (serves 20 ppl.)	\$80.00
Sliced Fresh Fruit Display (serves 20 ppl.)	\$105.00
Whole Fruit Basket (20 pieces)	\$50.00
Individual Bags of Chips, Pretzels	\$2.25 each
French Onion Dip (1-qt.)	\$16.00
Ranch Dip (1-qt)	\$13.00
Fresh Salsa (1 qt.)	\$16.00
Guacamole (1 qt.)	\$18.00
Mixed Nuts (2 lbs.)	\$58.00
Hard Candy or Mini Candy Bars (2 lbs.)	\$30.00
Server Attendant (per 4 hour period)	\$100.00

All catered events are subject to a 21% Management Charge and prevailing Cincinnati sales tax. This Management Charge is the sole property of the food/beverage service company or the venue owner, as applicable, is used to cover such party's costs and expenses in connection with the catered event (other than employee tips, gratuities, and wages), and is not charged in lieu of a tip. The Management Charge is not a tip, gratuity, or service charge, nor is it purported to be a tip, gratuity, or service charge, for any wait staff employee, service employee, service bartender, or other employee, and no part of the Management Charge will be distributed (as a tip, gratuity, or otherwise) to any employee who provides service to guests.

A \$25.00 delivery fee will be applied for orders under \$250.00.

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Specialty Carts

Ice Cream

Ice Cream Freezer Rental	\$50.00 per day
Premium Ice Cream and Frozen Fruit Bars	\$4.00 each
Graeter's Ice Cream Cups	\$7.50 each
Magnum Bars	\$6.00 each

Gourmet Soft Pretzel Display

Pretzel Warmer/Display Case Rental	\$90 per day
Salted or Unsalted Gourmet Soft Pretzels	\$4.00 each
Set-up includes Mustard, Napkins and Deli Paper (minimum order of 100 pretzels)	

Old-Fashioned Popcorn Cart

Popcorn Machine Rental	\$400 per day
Popcorn Kits (oil, flavored salt & popcorn kernels)	
Set-up includes Bags and Napkins	
Popcorn for 4 Hours Service	

Water Cooler Service

Water Cooler Rental (Includes 1-5 Gal. Jug)	\$130 per day
Additional 5-Gallon Bottle	\$30.00 each
Set-up includes 9 oz. cups	

Ice Service

20 lb. Bag of Ice	\$25.00 per bag
20 Gallon Igloo Cooler Rental	\$15.00 per day
*Client may supply container	

Box Lunches

To include; choice of Turkey, Roast Beef or Vegetarian Wrap, Kettle Chips, Whole Fruit and Gourmet Jumbo Cookie (Minimum order of 10 required)	\$18.00 each
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Food Vouchers

Upon request, Spectra will be happy to provide food vouchers that can be used at all concession outlets. You can assign these vouchers with a spending limit and when your staff or customers use the vouchers, you will be billed only for the retail amount used. These vouchers will not have a cash value.

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**INFORMATION AND PAYMENT POLICIES
PLEASE SEE THE ORDER FORM ATTACHED**

The exhibitor hospitality menu features some of our most requested items. While they are suggestions, we will be glad to custom design a menu to suit your particular needs. Please request a copy of our catering menus to view more options.

SPECTRA FOOD SERVICES will use high-grade disposable ware on the Exhibit Hall floor.

A 100% advance payment is required at the time your order is placed. Spectra accepts: American Express, Master Card and Visa.

A \$25.00 delivery fee will be applied for orders under \$250.00, not including service charges or sales tax.

On-site orders or re-orders are subject to product availability. Re-orders require a 45-minute advanced notice.

Client is responsible for ordering all necessary electricity. Electricity is ordered directly through the Duke Energy Convention Center.

DAY / DATE	START TIME	END TIME	ITEM DESCRIPTION	ITEM PRICE	TOTAL
SHOW NAME:		BOOTH #	ORDERED BY:	ONSITE CONTACT:	
NAME			PHONE	SUB TOTAL	\$
EMAIL				DELIVERY FEE IF LESS THAN \$250	\$
COMPANY			FAX	Management Charge (21%)	\$
ADDRESS				SUB TOTAL	\$
CITY				SALES TAX (7%)	\$
STATE			ZIP	TOTAL DUE	\$



SPECTRA
BY COMCAST SPECTACOR

CREDIT CARD AUTHORIZATION PLEASE FAX CREDIT CARD AUTHORIZATION TO (513)419-7275 – PLEASE DO NOT EMAIL

COMPANY NAME _____

PLEASE PRINT CLEARLY THE FOLLOWING INFORMATION:

CARDHOLDER'S NAME: _____

ADDRESS: _____

PHONE: _____

PLEASE CIRCLE WHICH TYPE OF CARD BELOW:

“P” CARD OR PURCHASING CARD

CORPORATE CARD

CONSUMER OR PERSONAL CARD

A GOVERNEMENT ISSUE CARD:

PLEASE CIRCLE ONE:

AMERICAN EXPRESS, VISA, MASTERCARD

OUTSTANDING AMOUNT TO BE CHARGED TO CREDIT CARD \$ _____

CARD NUMBER: _____

EXPIRATION DATE: _____

AUTHORIZATION CODE: _____
